

WALHDAB-EH Group
Wintergreen Resort, WI Dells
Date: January 20, 2011

Present: Courtenay Johnson, Todd Troskey, Brian Hobbs, Jeff Phillips, Michele Williams, Tim Anderson, Patty Lombardo, Gloria Smedema, Beth Cleary, John Paul, Keith Bergeson, Jim Steinhoff, Chris Hinz, Nicole Hunger, Laura Temke, Kevin Hurlbert, Don Wick, Paula Mugan, Barb Salna, Paul Andriacchi, Jane Adams, Brad Smerly

Guests: Chuck Warzecha, Jim Kaplanek, Tom Leitzke

Recorder: Courtenay Johnson

Topic	Major Points Discussed	Action Required	Assigned To	Due Date
Minutes and Introductions	Minutes from October 16, 2010 approved Motion to approve minutes carried. Introductions	None		
DHS and DATCP -New administration and appointments - Chuck W. - Tom L.	<ul style="list-style-type: none"> • Dennis Smith- DHS Secretary • Ben Brancel – secretary DATCP • DATCP – Dr. Bob Ehlenfeldt has been reappointed as State Veterinarian. No administrators have been appointed as of now. • Local City/County labor negotiations regarding benefits have influenced the State-level negotiations. There may be early retirements depending upon final contracts 			
DHS	<ul style="list-style-type: none"> • Chris H. received asbestos and lead program email that they failed to turn in lead quarterly reporting and they were going to withhold his asbestos certification, which is required for his DNR contract. It is not that the information was not being received, just not received from 	Policy Reviews at the State Program level.	Chuck W.	

<p>-Quarterly lead reports linked to withholding certification for Asbestos -Chris Hinz -Chuck W.</p>	<p>Chris. Attempts to contact regarding legality of this due to the laws surrounding withholding of certification due to reporting requirements. Review with corporation counsel.</p> <ul style="list-style-type: none"> • Chris asks if these policies they are making are legal with respect to withholding any certification, not just lead or asbestos. • Chuck received notification from Chris regarding the above situation. Chuck was not aware of this process and spoke with lead and asbestos program staff. They confirmed that it is their policy. However, after more investigation, Chuck determined that this was an error in this case, however, it raises the larger question regarding the legality of the policy. 		<p>“Agents” or “Contractors” or “Companies” should submit other similar issues to Chuck via e-mail.</p>	
<p>DHS -Licensing requirements for DPI and non-DPI school food service (e.g, band boosters) -Brian Hobbs -Jim K.</p>	<ul style="list-style-type: none"> • We are doing the food inspections, but the cafeteria doesn’t know how many other food service events there are, even though administration is allowing use of the cafeteria facilities for non-licensing activities. <ol style="list-style-type: none"> 1. When is licensing required? 2. What should it be? • Jim K. will review this issue, but the exemptions are firm. If the food service activity doesn’t meet the exemptions, they will need to be licensed. • Usually, the state recommends to agreements with the kitchen staff to prepare the food for these events. DPI will follow up on complaints, but they are not actively in the schools either. • You have an obligation to STOP any illegally prepared foods, regardless of licensing status. • The exemptions are not working. 	<p>Recommendations for changes and a new licensing model.</p> <p>Can the State provide some guidance to LPHD’s for distribution to schools?</p>	<p>Jim K. (DHS), DATCP, and Temporary Event Sub-committee</p>	

<p>DHS</p> <p>-HealthSpace Updates</p> <p>-Jim K.</p>	<ul style="list-style-type: none"> • For those that are using HealthSpace, DHS just got done testing the DATCP function. • Tim Anderson and Keith Hendricks have both been testing the DATCP application and have signed off that it is working. • Release sometime after February 1. • Randy Wilson is putting together some procedures and criteria for how to do this. • Next Project - DHS to design method and reports to pull data from HealthSpace for self-assessments. • 25 current agents, another 4 in the hopper. • If interested in started HealthSpace, contact Randy W. It does take some start-up and back and forth before the database can be built for your organization. Shortly, DHS will not be taking any new requests due to movement into the new licensing year. 	<p>Contact Randy W. right away if you are interested in starting up DATCP application right away in February.</p>	<p>Randy W. (DHS) and HealthSpace Agents</p>	
<p>DHS</p> <p>-Bed bugs</p> <p>-Jim K.</p> <p>-Chuck W.</p>	<ul style="list-style-type: none"> • Bed Bugs will be featured at the “Road Show” in Feb/Mar at agent meetings. DHS putting together recommendations and protocols for State Staff from start to finish (complaints → enforcement/clearance). Will be passed along to agents. • Bed Bugs are NOT considered an immediate danger, but rather are classed as a pest of Public Health Importance. Balance enforcement with an issue that is not “imminent”. Locals have ability to be more “strict”. • Bed Bugs will likely only get worse, this is just the beginning and will likely result in hard decisions for future resource allocations will need to be made. • DHS guidance discussed above stops at FSRL level. Chuck W. is interested in local data and local program implementation components for non-FSRL to be developed into a local template/policy that can be used Statewide. 	<p>Locals to send any data and information to Chuck W. regarding local non-FSRL program protocols or public information.</p> <p>State Guidance documents for FSRL program.</p>	<p>Chuck W. non-FSRL</p> <p>Jim K. FSRL</p>	

	<ul style="list-style-type: none"> • Interesting Note: Humans are only about 25% accurate in the detection of bed bugs. Pest control companies are using “dogs” for the detection of bed bug eggs (avg. cost \$10,000/dog and handler). This leads to how can we say that a location does have bed bugs or are they “cleared” 100% of them? If you ever have a chance to spend time with a bed bug dog/handler, it is very informative. • Other complex components include the legalities of “who” is responsible for what when a location is infested. • Be cautious of “fly by night” pest control companies. • Schools and Day Cares contact the Health Department for recommendations of what to do with students that have bed bugs at their home. • March 31 conference would be worthwhile. 			
<p>DHS and DATCP</p> <p>-WI Food Code Status and timeline. March 9, 2011 DATCP Board meeting. Then Public Hearings</p> <p>-Jim K. -Tom L.</p>	<ul style="list-style-type: none"> • DHS and DATCP have made the revisions out of the committee. DHS is doing one last look-through, then passed on to legal. • After DATCP completes their review, they will coordinate dropping of the revisions at the capital. • This will likely be a few months down the road. • DATCP legal is reviewing right now. 			
<p>DHS</p> <p>-Agent Contracts</p> <p>-Jim K.</p>	<ul style="list-style-type: none"> • Started from scratch with attorney. Used 192 to build up contract from bottom up. Also addressing all other requirements (e.g. Self-assessment). • Agents with recent evaluation will be the first to receive the new contracts. • Every 5 years or at your evaluation (whichever occurs first) will be the signing of your new contract. • Body Art is not part of this review at this time. 			

<p>DHS -Temporary Food Committee -Jim K.</p>	<p>Encouragement to have both agencies and agents brainstorming on the temporary licensing process/policy. Something that makes sense and is easy to implement.</p>			
<p>DHS -ADA requirements and VGBA compliance</p>	<p>Many calls into DHS regarding the pool's ability to install ADA. This is not a public health issue; it's an accessibility issue. LHD's should not be required to enforce this issue. All new pools, as being built, will have to have some sort of access for Disabled individuals. However, the law is not only applicable to NEW pools. VGBA compliance is due July 1, 2011. Shane is putting together guidelines for compliance.</p>			
<p>DHS -Foodborne Illness Training -Jim K.</p>	<p>Kara Paul and James Mack are putting together information on training and materials. More information to be provided at the "Road Show". Will look for volunteers to pilot this new method of investigation.</p>			
<p>DHS -DPI MOU -Jim K.</p>	<ul style="list-style-type: none"> • Put together about 6 months ago. Pushed upstairs and lost track of it. The administrator did sign it (~4 mos ago) and sent it along to DPI. • A copy will be distributed to agents. • A process for complaints was added to the appendix (enforcement issues beyond imminent). 			
<p>DATCP -Department staff changes</p>	<ul style="list-style-type: none"> • Jackie Owens, Director of Field Services is leaving DFS to become the Compliance officer for the Puppy Mill law/rules. • Dave Steinhardt has retired. • Jill Ball not with agent program. Program standards manager/QA person. She will still deal with the recall notices. Justin Blaney 			

	<p>replaced Jill's position.</p> <ul style="list-style-type: none"> • Pete Hesprich now food and dairy specialist. • Laurel Clary program specialist. Contact for all agent licensing issues. Donna Johnson, the prior agent contact is now the lead worker in this unit. • 2 retired, 2 more likely in the next 2 months, 6-8 more within the next 2 years. • Currently 35 inspectors in field. Authorized to 45. Down 20%. Hope to hire 2. • Dairy Farm Inspector for Clark County posted. 			
<p>DATCP</p> <p>-Training- Retail Field HACCP.</p>	<p>March 29-31, 2011. Stevens Point area with DHS & FDA. James Mack is main contact this time.p?</p>			
<p>DATCP</p> <p>-Evaluations (on-site audits of agents)-</p>	<p>DHS & DATCP have met and created 2011 list and we are starting to make contacts and set-up mutually agreeable dates for evaluations.</p>			
<p>DATCP</p> <p>-Self assessment letters -Tom L. -Jim K.</p>	<ul style="list-style-type: none"> • DHS & DATCP have received 2010 annual self-assessments forms from all agents - thank you. • DHS & DATCP are meeting on February 4, 2011 and agents will receive state response letters shortly after that meeting. 			
<p>DATCP</p> <p>-Pickle Bill -Tom L.</p>	<p>No idea what will happen. DATCP has exceeded administrative authority. Fearful that DATCP will get slammed and we will only be left with the "law" and no rule to enforce.</p>			

<p>areas?</p> <p>3. Private room rentals airbnb.com -Chris Hinz -Beth Cleary (food)</p> <p>4. Carbon Monoxide Rule -Brian Hobbs</p> <p>5. Center for Science and Public Interest -Jeff Philips -Chuck W.</p>	<p>comprehensive training packet. In addition to the adobe connect (e.g. pools). Written and on-line training components. Encouraging locals to have training plans. The templates will be accessible to locals.</p> <p>3. Basically a new tourist roominghouse idea. They are feeding people too. They are categorizing based on the service. There is a new trend for restaurants out of people's homes too. Place your order via twittering, etc.</p> <p>4. How do we handle this issue for tourist roominghouses and b&b's? We can inform them of the new law, but this is DCOMM's rule, not DHS's.</p> <p>5. Wisconsin had a Grade of "C".</p> <ul style="list-style-type: none"> • Statewide assessment of what was reported to CDC. • CDC made the assumption that there should be similar levels of outbreaks, • Based on 10 years of reports. • Wisconsin has been better in the last 2-3 years. • Reported, Solved, and Solved that were in-state only. • Locals may get phone calls. • Wisconsin's spending per capita on public health, we are 49th or 50th. • This does lead into the Epi-Grant activity James and Kara are working on regarding FBI investigations. 			
<p>New Chair</p>	<p>Dale will resign as chair after the next quarterly meeting on April 15, 2011 in Wausau, WI. Dale would be very willing to talk with anyone</p>	<p>Please consider the position for yourself or forward nominations to</p>	<p>All</p>	

	<p>interested and to assist in the transition. 715-261-1907</p>	<p>Dale</p>		
<p>Local Updates</p>	<ul style="list-style-type: none"> • Madison Management Changes • Eau Claire USPS and smoke-free exemption. • Dunn – new part-time employee. Evaluation coming up this January. • Trempealeau is calming down. 32 hr RN filled. • Washington – new agent status and violations. • West Allis – Laura is new from Waukesha Co. After a retirement, position will not be filled. Just finished evaluation. • Jeff – consolidation b/t City of Oshkosh and Winnebago Co. Contract w/consultant regarding fox area consolidations. Looking to move into a new building. • North Shore consortium – Brad started in Dec. HealthSpace. Only RS in that area. Talking consolidation also. • Oneida County – DATCP HealthSpace. Moving into a new building outside of the courthouse. • LaCrosse is moving towards HealthSpace. County has reached taxation cap, so the next few years, no tax increases. 2012 will be an incredible challenge. • Brown County moving towards HealthSpace. • DePere – scam issue • Fond du Lac moving lab space. Looking at HealthSpace. Tattoo parlor owner asked about any kind of organization that tattoo operators could join regarding state input. Give them Jim’s name and number. That group does not have an association, but they are always looking for people. Concerns about age of a tattooed individual and gang-related tattoos. Can’t “cover” gang-related tattoos because of age. • Waupaca Co. Radon awareness month. 			

	<ul style="list-style-type: none"> Milwaukee has turnover issues. Challenge with politician input regarding changes. 			
Other DHS HealthSpace DATCP -Jim	<ul style="list-style-type: none"> DATCP is not using HealthSpace, so 7219's are still required for change of operators. Working with HealthSpace to create a form that can be printed and submitted to DATCP (AMANDA system). DATCP risk factors will not need to be done if using HealthSpace. This function, however, is not working properly for either application. The formula for risk factors wasn't correct, but is being modified to be more meaningful. 			
Next Meeting	Friday, April 15, 2011, 9:30 a.m. to 2 p.m. Great Dane Pub, 2305 Sherman Street Wausau, WI 54401			
Meeting was adjourned	Minutes Respectfully Submitted, Courtenay Johnson			